



BIDS AND AWARDS COMMITTEE

Schedule of Procurement Activities

PROJECT TO BE BIDDED – Bidding for the Supply and Delivery of Brand New 2024 Model Passenger Van for OWWA RWO 3 (PB-02-2024)

APPROVED BUDGET FOR THE CONTRACT – Php 2,090,000.00

ACTIVITIES	Recommended Earliest Possible Time		PLACE	RESPONSIBILITY CENTERS
1. Pre-Procurement Conference		April 11, 2024 11:00 AM Friday	OWWA-RWO3	BAC & TWG
2. Advertisement	Days 1 to 7	April 12, 2024 Friday	OWWA website, GEPS website and OWWA bulletin board	Secretariat
3. Issuance of Bidding Documents	Day 8 to 20	April 25 – May 14, 2024 8:00 AM	OWWA-RWO3 or thru courier or email	Secretariat
4. Pre-Bid Conference	Day 13	May 2, 2024 1:30 PM	Hybrid – OWWA RWO3 and via ZOOM	BAC & TWG
5. Deadline of Submission of Eligibility & Bid Envelopes	Day 20	May 14, 2024 10:00 AM Tuesday	Hybrid – OWWA RWO3 and via ZOOM	BAC & TWG
6. Eligibility Check and Bid Opening	Day 20	May 14, 2024 2:00 PM Tuesday	Hybrid – OWWA RWO3 and via ZOOM	BAC & TWG
7. Evaluation of Bids and Determination of LCB	Day 20	May 14, 2024 2:30 PM Tuesday	Hybrid – OWWA RWO3 and via ZOOM	BAC & TWG
8. Bid Evaluation and Post-Qualification of LCB	Day 21 to 22	May 15-16, 2024 Wednesday	OWWA-RWO3	TWG
9. Report on the result of Bid Evaluation and Post-Qualification of LCB	Day 23	May 16, 2024	Hybrid – OWWA RWO3 and via ZOOM	BAC & TWG
10. Approval of the Resolution	Day 24	May 17, 2024 Friday	Office of the Regional Director	OWWA RWO3 Regional Director
11. Issuance of Notice of Award	Day 24	May 17, 2024 Friday	Office of the Regional Director	OWWA RWO3 Regional Director
12. Contract Preparation & Signing	Day 25	May 31, 2024 Friday	OWWA-RWO3	BAC / TWG / Secretariat
13. Approval of Contract	Day 25	May 31, 2024 Friday	Office of the Regional Director	OWWA RWO3 Regional Director
14. Issuance of Notice to Proceed	Day 26	June 3, 2024 Monday	OWWA-RWO3	BAC / Secretariat
15. Effective Date of Contract		June 2024 <i>*date of effectivity as worded in the NTP</i>	Office of the Regional Director	


ALMA G. DIZON
BAC Chairperson